

## TCU Summer Meeting—WE ARE ALL RELATED: Fostering Success for Our Relatives

**MISSION STATEMENT:** Foster campus effectiveness through greater collaboration of academic and student services to enhance TCU student success.

CAO  Student Services/Financial Aid/Registrars  Residence Life  Institutional Research/Data Coordinators

### Sunday, July 23, 2017—Orientation Meeting Site: KwataqNuk Hotel

Time	Title	Presenter(s)	Description
1:00–4:00 pm	<i>Registration</i> (KwataqNuk Hotel—downstairs Foyer)	<b>Jackie Swain, BA, Director of Financial Aid, SKC</b> SKC team	Register participants and provide packets at the hotel.  <i>Everyone is asked to register at this time as Monday's schedule is very full.</i>

### Monday, July 24, 2017 (Everyone)—Meeting Site: Joe McDonald Health & Fitness Center

Time	Title	Presenter(s)	Description
8:30 am	<b>Blessing, Welcome and Introductions</b>	<b>Vernon Finley, EdD, Chairman, CSKT</b> <b>Sandra Boham, EdD, President, SKC</b> <b>Abe Bitok, MS, Motivational Speaker</b>	Ice Breaker
9:30 am	Keynote Address: <b>We are all related: Fostering Success for Our Relatives</b>	<b>Rick Williams, MA, former President &amp; CEO, American Indian College Fund</b>	It is essential for everyone to work together for the best interests of the students whom we serve as well as for the effectiveness of our TCUs. This is who we are as tribal institutions and tribal people.
10:15 am	<b>Impact of Mindfulness on TCU Students: Research and Implications</b>	<b>Loy Sprague, MA, Addiction Studies Department Instructor, NARCH Project Director, FPCC</b>	The impact on mindfulness in a college setting is becoming more common. This presentation examines the impact of mindfulness intervention strategies on one tribal college based on behavioral health research.
11:00 am	<b>Project Success</b>	<b>Ben Dobner, MS, Director of Education Grantmaking, Great Lakes Education Philanthropy</b>	A broad overview of project success.
Noon	<i>Lunch Sponsored by AIHEC</i>	<b>Participants are encouraged to use this time to network.</b>	
1:00 pm	<b>Getting to Know You</b>	<b>Abe Bitok, MS, Motivational Speaker</b>	This is an interactive session to reinforce our relatedness.
2:30 pm	<i>Break</i>		
3:00 pm	<b>Residence Life</b>	<b>Richard Clark, MBA, Executive Director of Housing, Student Affairs Maintenance, and Campus Life Technology, UNLV</b>	Residence Life plays a critical role in the academic and social development of all students. This presentation shares the connection and importance of strong residence life programs to the success of students.
3:15 pm	<b>TCUs and Tribal Higher Education Highlights</b>	<b>Carrie Billy, JD, CEO &amp; President, AIHEC</b>	AIHEC is on the forefront of issues facing TCUs. This presentation shares some of the important current issues and challenges currently facing TCUs.
4:15 pm	Close of Day One		



# Agenda



**Tuesday, July 25, 2017**

CAO Meeting Site: The Late Louis Caye Sr. Memorial Building

Student Services/Financial Aid/Registrars Meeting Site: Student Services Building Room 101

Residence Life Meeting Site: Adeline Mathius Building Room 121

Institutional Research/Data Coordinators Meeting Site: Adeline Mathius Building Room 122

Time	Title	Presenter(s)	Description
8:00 am	<b>Morning Circle</b>	<b>Abe Bitok</b> , MS, <i>Motivational Speaker</i>	Morning gathering—Student Services Building Courtyard.
8:30 am	<b>Reflections and Comments</b>	<b>Deborah His Horse is Thunder</b> , EdD, <i>Coordinator, AIHEC</i>	Participants have an opportunity to gather as the Chief Academic Officers and begin sharing thoughts and reflections from the first day of presentations.
8:30 am	<b>Review of Annual Security Report &amp; Drug Abuse Alcohol Program Requirements</b>	<b>Keith Ninemire</b> , MS, <i>Institutional Review Specialist, Campus Crime Compliance Specialist, ED</i>	Discussion about institutional requirements to comply with the annual update and publication of the Annual Security Report (ASR). Colleges must make the ASR available to all faculty, staff and students. It will also address questions such as: How are you meeting the Drug Alcohol Abuse Program (DAAP)? Are you conducting a biannual review? How do you meet the requirement to share your DAAP annually with all students, faculty and staff?
8:30 am	<b>Business Management</b>	<b>Sharon Begay</b> , BBA, <i>Residence Life Manager, DC</i> <b>Jolene DeCoteau</b> , AA, AS, <i>Residence Life Director, UTTC</i>	The business management functions performed by housing officers are contracts/ lease agreements, service delivery, conference administration, evaluation, and information technology. This presentation discusses the importance of best practices as a foundation for creating a safe, secure, and healthy living, learning environment.
8:30 am	<b>Introduction to AIHEC AIMS</b>	<b>Katherine Page</b> , MSSc, <i>Research and Policy Associate, AIHEC</i>	This session provides information on the history and development of AIHEC AIMS, as well as the uses of the collected data for AIHEC and the TCUs.
8:45 am	<b>Accreditation Updates and Concerns</b>	<b>Karen Solomon</b> , EdD, <i>Vice President of Accreditation Relations; Director of Standard Pathway, HLC</i> <b>Valerie Martinez</b> , MEd, <i>Vice President, NWCCU</i>	Accreditation continues to evolve in an effort to assure quality education for all higher education students. Representatives from HLC and NWCCU will provide updates and address key issues. Topics will include: student persistence, retention, completion, prior learning credit, and so forth. This will be an interactive session with questions encouraged.
9:15 am	<b>AIHEC AIMS: Nuts and Bolts</b>	<b>Katherine Page</b> , MSSc, <i>Research and Policy Associate, AIHEC</i>	This session includes a detailed description of each part of the AIHEC AIMS instrument and how to report it.
9:45 am	<b>COD</b>	<b>Wood Mason</b> , BS, <i>Program and Management Analyst, FSA, ED</i>	Information will be provided regarding finding lost refunds and updating prior year reports. Guidance will be provided to update COD's to reflect proper awards.

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Time	Title	Presenter(s)	Description
10:00 am	<b>Facilities Management</b>	<b>Blue Tarpalechee</b> , BFA, <i>Housing Director, IAIA</i>	Administration of the campus housing and/or dining facilities is designed to: make the physical environment attractive; conducive to academic success and other learning opportunities; functional; in compliance with codes; and have adequate safety features. This can be divided into six general areas: maintenance and renovation, equipment replacement, custodial care, energy conservation, construction, and grounds care. Each of these areas are discussed.
10:30 am	<i>Break</i>		
10:45 am	<b>Enrollment Reporting</b>	<b>John Gritts</b> , BA, <i>Management and Program Analyst, FSA, ED</i>	Required enrollment reporting is reviewed. This session also addresses issues resulting when colleges do not meet the 90% reporting requirement.
10:45 am	<b>Telling Your Story: Analyzing and Presenting Your Data</b> <i>(Meeting Site: Computer Laboratory)</i>	<b>Stacey Sherwin</b> , PhD, RN, <i>Office of Institutional Effectiveness Director, SKC</i>	Tools of the IR trade can simplify tasks or make analyses more time-efficient. This session provides hands-on practice with pivot tables, joining Excel tables using Access, and other techniques enhancing the skills of institutional researchers or others who analyze institutional data.
11:15 am	<b>Reconciliation</b>	<b>Alicia Harris</b> , PhD, <i>Lead Management and Program Analyst, FSA, ED</i>	Colleges need to meet reconciliation requirements monthly and end of year close out. This session is designed to address this requirement.
Noon	<i>Lunch Provided</i> —Student Services Building Courtyard		
1:00 pm	<b>Academic Policy Review</b>	<b>Birgit Meany</b> , EdD, <i>Academic Vice President, IC</i> <b>Samantha Cameron</b> , MA, <i>Vice President, BMCC</i>	This session discusses policies currently in place regarding incomplete grade assignments, credit hour definition, block class scheduling considerations, credit for prior learning, faculty qualifications, and other policy questions.
1:00 pm	<b>Eligible Students/ Institutional Eligibility</b>	<b>Marcia Boyd</b> , EdD, <i>Director, FSA, ED</i>	Overview of requirements eligible students must meet.
1:00 pm	<b>Student Development &amp; Your Student</b>	<b>Richard Clark</b> , MBA, <i>Executive Director of Housing, Student Affairs Maintenance, and Campus Life Technology, UNLV</i>	Housing professionals are faced with increasing demands and challenges to be content experts in student development. This session will focus on curricular and co-curricular education in order to promote student learning and development so that students realize their potential and prepare them for life after college and continued membership in their communities. Goals of the program are personal and community development; curricular and co-curricular programming; and assessment.



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Time	Title	Presenter(s)	Description
1:00 pm	<b>StudentTracker The National Student Clearinghouse's Research Service</b>	<b>Nancy Penna, MS, Regional Director, Midwest/North Central, National Student Clearinghouse</b>	This presentation provides a high-level overview of the National Student Clearinghouse and addresses questions such as: How do colleges participate? Where the data comes from? It describes the StudentTracker for colleges and universities how to use the system, and also includes information about the different search options available.
2:00 pm	<b>Satisfactory Academic Progress</b>	<b>Alicia Harris, PhD, Lead Management and Program Analyst, FSA, ED</b>	Presentation discusses how colleges evaluate and determine if students are meeting the college's satisfactory academic progress policy requirements.
2:45 pm	<i>Break</i>		
3:00 pm	<b>Distance Learning and State Authorization</b>	<b>Deborah His Horse is Thunder, EdD, Coordinator, AIHEC</b>	Some TCUs have offered distance learning courses and programs across state lines. This session will be a discussion about whether State authorization is necessary. The TCUs will share their experiences with this issue.
3:00 pm	<b>Packaging and Awarding</b>	<b>John Gritts, BA, Management and Program Analyst, FSA, ED</b>	Discussion about your institutional packaging policy. How do you award Title IV aid?
3:00 pm	<b>Case Studies</b>	<b>Planning Committee Members</b>	Every day in residence life brings new challenges for residence life housing professionals. This session provides an opportunity to participate in case studies related to student issues in residence halls.
3:00 pm	<b>Best Practices</b>	<b>Katherine Page, MSSc, Research and Policy Associate, AIHEC</b>	This session reviews what TCUs are doing with data collection and reporting with a focus on best practices.
4:15 pm	Close of Day Two		





## Wednesday, July 26, 2017

CAO Meeting Site: The Late Louis Caye Sr. Memorial Building

Student Services/Financial Aid/Registrars Meeting Site: Student Services Building Room 101

Residence Life Meeting Site: Adeline Mathius Building Room 121

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Time	Title	Presenter(s)	Description
8:00 am	<b>Morning Circle</b>	Abe Bitok, MS, <i>Motivational Speaker</i>	Morning gathering—Joe McDonald Athletic Center.
8:30 am	<b>Academic Program Review Round Table</b>	Koreen Ressler, PhD, <i>Vice President of Operations, SBC</i>	This session offers an opportunity to share with other participants the practice of academic program review and to share best practices in this process.
8:30 am	<b>An Update about Code 399 and Conflicting Information</b>	Joe Massman, MA, <i>Training Officer, FSA, ED</i>	Discussion about resolving conflicting information especially with Code 399 as it applies to changes in income based on using Prior-Prior Year income information.
8:30 am	<b>Life in a Fishbowl—Student Resident Advisors</b>	Richard Clark, MBA, <i>Executive Director of Housing, Student Affairs Maintenance, and Campus Life Technology, UNLV</i> Sharon Begay, BBA, <i>Residence Life Manager, DC</i>	This session provides guidelines on qualifications, selection, responsibilities, training, pay and benefits of one of housing's most valuable resources.
8:30 am	<b>TCU Presentations</b>	TCU personnel	Individual TCUs will share their work on topics related to data collection, analysis, reporting, and use.
9:30 am	<b>Return to Title IV</b>	Joe Massman, MA, <i>Training Officer, FSA, ED</i>	This session discusses college policies and procedures for the Return of Title IV calculation.
10:30 am	<i>Break</i>		
10:45 am	<b>Decolonization General Education</b>	Sharon Kinley, MA, <i>Dean of Indigenous Education, NWIC</i>	NWIC significantly re-conceptualized how it integrates general education in its curriculum. The presenters describe the philosophy used from an indigenous framework which impacts the whole institution.
10:45 am	<b>Need Analysis Hand Calculation</b>	Marcia Boyd, EdD, <i>Director, FSA, ED</i>	Participants will do a hand calculation of the federal methodology. This process will provide an understanding of how an EFE is determined.
10:45 am	<b>Water, Water Everywhere...Not a Drop to Drink</b>	Jeff Rosenberry, MS, <i>Associate Dean of Students, MSU, Billings</i>	Unseasonal rains created mass flooding in Montana in May 2011. Learn from the accounts of a young professional who was forced to turn a summer residence hall into an American Red Cross shelter for flood victims. This session provides great insight on how to collaborate with local officials in times of crisis.



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10:45 am	<b>The Future of Data Collection</b>	<b>Katherine Page</b> , MSSc, <i>Research and Policy Associate</i> , AIHEC	Data collection needs are changing. Participants will discuss future data needs from the vantages of the TCUs and of AIHEC, as well as revision of the AIHEC AIMS instrument. Participant input is vital.
Noon	<i>Lunch Sponsored by American Indian College Fund</i> —Student Services Building Courtyard		
1:00 pm	<b>Writing Effective Accreditation Reports</b>	<b>Scott Friskics</b> , MS, MA, <i>Accreditation Liaison Officer, Sponsored Program Director</i> , ANC  <b>Jane Latane</b> , MEd, <i>Director of Development, Chair of the Accreditation Committee, Accreditation Liaison Officer</i> , TOCC	This presentation focuses on writing effective accreditation self-study reports. ANC received commendations from the NWCCU accreditation review team on how effective its report was written. TOCC presented at the HLC annual conference on the Standard Pathway's new electronic submission process. The presenters share their processes and facilitate a discussion on accreditation self-study reports.
1:00 pm	<b>American Indian College Fund</b>	<b>Patrick McTee</b> , MBA, <i>Director of Student Success Services</i> , American Indian College Fund	This session provides an update on the American Indian College Fund."
1:00 pm	<b>Roundtable Discussions</b>	<b>Planning Committee Members</b>	Open discussion to close the loop from sessions and/or new topics. Roundtable topics can be very effective for sharing large amounts of information (i.e., Title IX; staff hiring and evaluation; mental health training & responses; campus security; drug and alcohol responses/education; private public partnerships to building new facilities).
1:00 pm	<b>Breakout Sessions with Enterprise Management Systems (CampusAnyware, Unit4, Empower, and Jenzabar)</b>	<b>CampusAnyware: Student Services Computer Lab</b>  <b>Unit4: Student Services Computer Lab</b>  <b>Empower: Student Support Service Lab</b>  <b>Jenzabar: Student Services Computer Lab</b>	Users of each system will meet with their representatives to talk about issues and work with groups with colleges using the same system.
2:45 pm	<i>Break</i>		
3:00 pm	<b>Closing Session and Evaluation</b>	<b>(Everyone)</b> —Meeting Site: Joe McDonald Health & Fitness Center	
4:15 pm	Close of Day Three		



**Thursday, July 27 2017—Institutional Research/Data Coordinators Meeting Site: Student Services Building Room 102**

Time	Title	Presenter(s)	Description
8:30 am	<b>Open for Additional Post Session Meetings</b>	<p><b>John Gritts</b>, BA, <i>Management and Program Analyst</i>, FSA, ED</p> <p><b>Midas Gunhammer</b>, MA, <i>Financial Aid Director</i>, SGU</p> <p><b>Joe Massman</b>, MA, <i>Training Officer</i>, FSA, ED</p>	Professional expertise for one-on-one consultation available for individual institutions.

**End of the annual TCU Summer Meeting at SKC.  
Travel safely and have a great 2017–2018 academic year!**

